

OHSMS Clause	Level 1 - Topic	Level 2 Procedure	Procedure Name	Level 3 - Work Instruction	Work Instruction Name	Level 4 Form #	Form Name	Flow Diagram	Flow Diagram Name	Attachment #	Attachment Name	Register	Register Nam
All	OH&S Management System - Manual - SMS-001												
4	Context of the organization	P-400	Organizational context			F-440-001 F-440-002	OH&S process identification worksheet Organizational context worksheet	FD-400-001	Context of the organization				
5	Leadership and worker participation	P-500	Leadership			F-540-001	Worker participation and consultation worksheet	FD-500-001 FD-510-001 FD-520-001 FD-530-001	Leadership Leadership and commitment Operating principles Typical SME Organization chart	A-520-001 A-530-001	OH&S policy Organization chart		
6	Planning	P-600 P-612	Planning for the OH&S Management System OHS risk management planning			F-600-001 F-612-001 F-612-002 F-612-003 F-612-004 F-612-005	Hazard identification-process worksheet OH&S initial review worksheet-office OH&S initial review worksheet-plant Risk management worksheet Program planning worksheet Environmental objectives planning record	FD-600-001 FD-620-001	Planning P-D-C-A Objectives planning	A-600-001 A-612-001 A-612-002	P-D-C-A guidelines Hazards guidelines Objectives guidelines	R-613	Register of compliance obligations
			ref 6.2.2 Planning to achieve OH&S objectives	WI-622-001 WI-622-002 WI-622-003	OH&S program - Injury prevention OH&S program - Ill-health prevention OH&S program - Hazard reduction	F-612-004 F-612-004 F-612-004	Program planning worksheet Program planning worksheet Program planning worksheet						
7.1	Resources	P-710	Resource management			F-710-001 F-710-002	Equipment problem report Resource maintenance record	FD-700-001	Support				
7.2	Competence	P-720	Competence, awareness, and training			F-720-001 F-720-002 F-720-003 F-720-004	Training action plan Group training record Job description Employee training summary						
7.3	Awareness		ref P-720 Competence, awareness, and training										
7.4	Information	P-740	Communication			F-740-001 F-740-002 F-740-003 F-740-004 F-740-005	Public response report-PRR Alert report-AR Incident report-IR Non-conformance report -NCR Comment and suggestion report					R-740	OH&S Action reports
7.5	Documented information	P-750	Control of documented information			F-750-001 F-750-002 F-750-003 F-750-004 F-750-005 F-750-006 F-750-007	List of documented information Records matrix Master documentation lists OH&S records table Document change request form Document revision checklist Software inventory spreadsheet	FD-750-001	Control of documented information				
				WI-750-001	Document numbering system								
8.1	Operational planning and control	P-810	Operational planning and control Eliminating hazards and reducing OH&S risk - P-810 par 5.1.5 Management of change - P-810 par 5.5 Operational controls - ref 8.1 Operational controls - ref 8.1 Operational controls - ref 8.1 Operational controls - ref 8.1			WI-810-001 WI-810-002 WI-810-003	Incoming inspection Design and development Control of production and delivery	F-810-001 F-810-002 F-810-003 F-810-004 F-810-005 F-810-006 F-810-007 F-810-008 F-810-009	Identification tag Rejected material / Disposition report Design plan Design review record Design change form Process routing sheet - summary Process routing sheet - detail Process validation report Service projects log	FD-800-001 FD-810-001 FD-810-002 FD-810-005 FD-810-040 FD-810-045 FD-810-060 FD-810-065	Operation Process flow diagram (relevant factors) Process flow diagram (typical steps) Customer processes (interested parties) Design and development Product / service development -stage-gate Process control Process control - SMs contributors	A-800-001	Operational controls guidelines
				WI-810-004 etc.	Reserved for future operational control needs								
		P-814	Control of external providers Procurement - P-814 Par 5.4 to 5.7 Contractors - P-814 par 5.11 Outsourcing - P-814 par 5.9 & 5.10			F-814-001 F-814-002 F-814-003 F-814-004 F-814-005 F-814-006 F-814-007	Provider assessment report List of acceptable sources Provider corrective action request - PCAR Purchase requisition Purchase order Business agreement - typical contract Contractor communication checklist	FD-814-001	External provider - purchasing				
8.2	Emergency preparedness and response	P-820	Emergency preparedness and response	WI-820-001	Emergency instructions - Office	F-820-001	Mock drill plan						
9.1	Monitoring, measurement, analysis and performance evaluation	P-910 P-911	Monitoring, measurement, analysis and evaluation Control of monitoring and measuring equipment			F-910-001 F-911-001	Monitoring, measuring, analysis and evaluation table Equipment calibration list	FD-900-001	Performance evaluation				
9.1.2	Evaluation of compliance	P-912	Evaluation of compliance			F-912-001	Evaluation of compliance plan and report						
9.2	Internal audit	P-920	Internal audit			F-920-001 F-920-002 F-920-003 F-920-004	Applicable procedure by work area Internal audit checklist Audit plan Audit report						
9.3	Management review	P-930	Management review			F-930-001 F-930-002	Management review agenda Management review output report						
10	Improvement	P-1010 P-1020	Improvement Nonconformity and corrective action			F-1010-001 F-1020-001	Data analysis worksheet Corrective action request - CAR	FD-1010-001 FD-1030-001 FD-1020-001	Improvement Continual improvement Corrective action				